

07 August 2020

Barry Raynes
142 Pohutukawa Avenue
Bay Of Plenty
Ohope 3121



Dear Barry Raynes,

Section 45 request for further information on Project Information Memorandum (PIM) only

Reference Number: 200359

Project Location: 60 POHUTU STREET WHAKATANE

Project Description: Property is currently subject to Subdivision

This is a new home with an attached garage - Attached are full working drawings

Concrete drive way up to garage

This communication is to advise that your application has been checked for compliance with section 45 of the Building Act and does not contain sufficient information to enable building consent processing to begin.

MBIE recommend returning or rejecting applications that are not complete. This is sub-optimal, so rather than rejecting your application could you simply attach and return the information requested below to this email.

We will advise you when we are in receipt of a complying section 45 application and start the building consent process and statutory time tracking in accordance with section 48 of the Act.

Should further information be required during processing we will communicate via email. An email request for further information will stop the statutory time clock until sufficient information is provided to enable processing to be completed.

Deposit / Fee

Please arrange payment of the deposit fee to complete the s45 lodgment process. The deposit/fee for the application is \$300 Bank Details for internet banking are shown at the bottom of this letter. Please quote the reference number off the top of this letter in the particulars field.

My apologies if any of the above matters are already covered by the documents but have been overlooked.

Should you have any queries regarding this letter, please reply to this email or phone our technical administration team on (07) 306 0500.

Yours sincerely,

Leanne Garland

Administrator

On behalf of: Whakatane District Council

Whakatane District Council Bank Account Details

Whakatane District Council

ANZ Banking Corporation

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